



Paris, 22 May 2011

CALL FOR CANDIDATURES TOWARDS NEW INTERNAL AUDITORS

To: All Movements and Federations of the JECI-MIEC European Coordination

During the Committee we are going to elect the internal auditors and we are asking to all our National Movements and Federations to look for persons willing to do the internal auditing.

According to the Statutes (art. 24) the two internal auditors are not members of the Administration Board but are elected by the Committee for a period of two years after which they can stand for re-election.

TASKS OF THE INTERNAL AUDITORS

- to do an examination of the financial report provided by the European Team resp. financial manager including all financial documents related to this report
- to communicate the results of this examination to the European Committee revealing strengths and weaknesses of the document to be adopted
- to check the accounts of each year and draw up a report to give to the Committee
- to act as financial advisers if ever the Committee believes it can be of any utility

THE PROFILE OF THE INTERNAL AUDITORS

- the internal auditing can be done by any person of the member movements
- ability to communicate and work in English
- knowledge in the field of bookkeeping and financial management
- the auditing work is done on a voluntary basis usually from the auditors' country

DEADLINES AND PROCEDURE

The **25th August is the deadline** to send to the European Team any candidature.

The European Team will be available for any questions or clarifications.

With best regards,

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JECI-MIEC European Team